

FORBES REHAB SERVICES, INC. FUNDING CHECK LIST

The Funding Check List is a way to verify that all necessary information required to submit for funding to Medicaid/Medical Assistance, Private Insurance, CHAMPUS/Military Insurance is included within the Funding Request Package. **All requested documents are necessary and missing information will result in processing delays.** The funding sources mentioned above have strict guidelines, which must be followed. FRS, Inc. is simply reinforcing those guidelines to reduce processing delays. FRS, Inc. is required to keep a copy of all documentation on file for possible audits. However, a copy should be kept by both the Client Advocate and Client Contact. The Client Advocate and/or Client Contact will receive notification from FRS, Inc. regarding the status of the funding request. Many thanks from the funding staff at FRS, Inc. for your cooperation and patience.

Required Documents / Information

(Please “check off” all enclosed documentation/information and attach to the Funding Package.)

- FRS, Inc. Funding Questionnaire (3 completed pages numbered 14 through 16)
- Clear and current copies of the client’s applicable funding source ID Cards (Medicaid/MA, Private Insurance, CHAMPUS/MI)
- Physician’s Prescription -Should specify “EXACT” Equipment- See Page 7
- Speech/Language Evaluation(s) -Refer to Pages 9 through 12 of FRS, Inc. Medicaid/Insurance Funding Packet
- Augmentative Communication Evaluation(s)
(Can be part of a Speech/Language Evaluation)
- Speech Pathologist Statement of Experience with ACD Devices – Refer to 9A
(Can be part of Speech/Language Evaluation)
- Letter(s) of Medical Necessity/Support (We recommend a minimum of two)
(From: Speech, Occupational and/or Physical Therapist(s), Nurse(s), Physician(s), Psychologist(s), Psychiatrist(s), Teacher(s), Case Worker(s) and other Caregiver(s).
- P.T. Assessment/O.T. Assessment or statement by SLP why it is not needed.
(Can be part of Speech/Language Evaluation)

Additional Documentation / Information (when applicable)

- Letter(s) of denial from Funding Sources already contacted for coverage of the equipment being requested.

***** Please mail information packet, do not fax. Faxing quite often causes the report to be unreadable.**